CONSTRUCTION IMS MANUAL

ISO 45001 | ISO 14001 | ISO 9001

Abstract

This Integrated Management System (IMS) Manual establishes the framework for implementing, maintaining, and continually improving our Health, Safety, Environmental & Quality Management System in accordance with the requirements of ISO 45001 | 14001 | 9001.

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5.2 Environmental Policy

{company_name} is committed to managing the environmental impact of our business processes. It is our policy to ensure that work is conducted in an environmentally aware and responsible manner and complies with all applicable regulatory requirements.

The importance of this policy will be communicated to all workers, contractors, visitors, suppliers, and other external bodies as relevant.

This commitment ensures that operations do not unnecessarily endanger flora, fauna, sensitive areas, and sites of heritage and/or indigenous importance. Our intent, therefore, is to:

- promote environmental awareness within the company and encourage workers to work in an environmentally responsible manner,
- continually improve our practices to prevent pollution and harm to the environment, and contribute to climate change mitigation,
- continually improve our practices to prevent pollution and harm to the environment,
- have in place a framework for setting and reviewing our environmental objectives and targets,
- ensure compliance with all relevant environmental legislation, regulations, codes of practice, and other requirements associated with our operations – including those addressing climate change,
- train, educate, and inform our workers about environmental issues that may affect their work, including the climate impacts of our operations,
- train, educate, and inform our workers about environmental issues that may affect their work,
- minimise waste by evaluating operations and ensuring they are as efficient as possible,
- ensure that an effective mix of resources is made available to achieve the outcomes as specified in this EMS.

The Environmental Management Policy is deemed appropriate for {company_name}. It includes a commitment to comply with the HSEQMS and continual improvement.

This Environmental Management Policy will be communicated through induction manuals, intranet, and training events and displayed prominently throughout the organisation.

The nominated Environmental Manager will review the Environmental Management Policy in consultation with relevant people annually, or sooner when deemed necessary.

(Insert the name of the nominated management representative) has been appointed as the Management Representative for the HSEQMS. The Management Representative has the full support of {company_name} to establish, implement, and maintain the HSEQMS per this manual, ISO 14001, and other applicable regulations, standards, and guidance.

Signature: Date:

Endorsement of the Environmental Policy and Management Representative.

(To be signed by Top Management of Company) A copy of the Environmental Policy is provided in the Policies folder. Display the policy in a prominent place where all interested parties can see and read it.)

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6.8 Procurement

OBJECTIVE

{company_name} is committed to responsible procurement practices that uphold the highest standards of health and safety, environmental sustainability, and quality management. We integrate HSEQ principles throughout our procurement process to ensure the well-being of our workforce, minimise our environmental footprint, deliver quality products and services, and comply with relevant standards and regulations, including ISO 45001, ISO 14001, and ISO 9001.

SCOPE

This policy applies to all {company_name}'s procurement activities, encompassing (Specify relevant categories – e.g., raw materials, components, services, contractors, equipment).

PRINCIPLES

- We consider health and safety, environmental, and quality factors together in all procurement decisions.
- We identify and assess HSEQ risks associated with procured goods and services, implementing proportionate controls to mitigate those risks.
- We select suppliers based on their demonstrated commitment to HSEQ, ability to meet our requirements, and track record of performance.
- We establish and communicate HSEQ expectations to suppliers, incorporating relevant requirements into contracts and agreements.
- We work collaboratively with suppliers to foster a shared understanding of HSEQ principles and drive continual improvement within our supply chain.
- We track and analyse HSEQ performance data to identify opportunities for improvement in our procurement processes and supplier relationships.

RESPONSIBILITIES

- Top Management sets clear objectives for procurement, allocates sufficient resources, demonstrates leadership in promoting a safety-first culture.
- Procurement Team implements this policy, incorporates HSEQ criteria into supplier selection and evaluation, effectively communicates HSEQ requirements to suppliers and contractors.
- HSEQ Personnel collaborate with procurement to develop and maintain HSEQ standards, conduct risk assessments, participate in supplier evaluations, monitor compliance with HSEQ requirements.
- All workers are responsible for actively participating in HSEQ initiatives, reporting hazards and incidents promptly, following safe work practices.

SUPPORTING DOCUMENTATION AND PROCEDURES

This policy is implemented through a structured procurement process outlined in our Procurement Procedure. These procedures provide detailed guidance on:

- Conducting risk assessments for procurements.
- Evaluating suppliers based on their performance and capabilities.
- Monitoring supplier performance and ensuring compliance with our standards.

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