Company Name:
Company Address:
ABN/NZBN:

Risers Working In Safe Work Method Statement (SWMS)

Business Contact: Phone #:	Principal Contractor (PC):
Responsible person *(for monitoring SWMS and work):*	PC Address:
Signature: Date:	PC Phone #: Date SWMS provided to PC:
Contact Phone #:	Job Site Address:

Site Management Plan	Is the work associated with a Construction Project? ☐ **Yes** ☐ **No**	*If yes* – This SWMS must align with requirements of the Site Management Plan in place for the Construction Project.

This work activity involves the following "High-Risk Construction Work" (HRCW - *identified in the Job Task column*)

☐ Confined spaces	☐ Mobile plant movement	☐ Demolition of a load-bearing structure	☐ Asbestos disturbance
☐ Using explosives	☐ Diving work	☐ Artificial extremes of temperature	☐ Tilt-up or pre-cast concrete

☐ Pressurised gas distribution mains or piping chemical, fuel or refrigerant lines energised electrical installations or services

☐ Structures or buildings involving structural alterations or repairs that require temporary support to prevent collapse

☒ Involves a risk of a person falling from 2m or more, including work on telecommunications towers ☐ Work in a ceiling space (W.A. Only)

☐ Working at depths greater than 1.5 metres, including tunnels or mines	☐ Work in an area that may have a contaminated or flammable atmosphere
☐ Work carried out adjacent to a road, railway or shipping lane, traffic corridor	☐ In or near water or other liquid that involves the risk of drowning

WORKING WITH A RISK OF A FALL OVER 2 METRES. Select the fall from height 'hierarchy of control level' considered when establishing controls:

☐ L 1: Work on the ground or solid construction	☐ L 4: Use a fall arrest system e.g., safety harness, catch platforms
☐ L 2: Use a passive fall restraint system e.g., guard rails, scaffolding, EWP	☐ L 5: Implement administrative controls e.g., signage, or instruction
☐ L 3: Use a work positioning system e.g., travel restraint, rope access	☐ Other?

More than one of these measures to reduce risk can be used. For example, engineering controls like edge protection can be implemented with administrative controls like training and use of this SWMS, while wearing PPE (non-slip shoes). Please describe why it is not reasonably practicable to use higher-order control measures. E.g. The job is less than 5 minutes on a ladder.

Job Task	Hazards	IR	Control Measures *Inherent Risk-Rating (IR) before controls - Residual Risk-Rating (RR) after controls*	RR	Responsible Person
			○ Keeping knees bent and back straight and lift, unload keeping knees bent • Use team lifts and mechanical means for heavy items • Schedule regular breaks and practice job rotation • Avoid overreaching, long periods of repetitive movements, awkward and sustained positions, twisting and side-bending.		measures followed
7. HRCW Working with powered & non-powered tools	• Electrocution • Injury • Fire • Asphyxiation	4A	• Use tools only for the purpose specified by the manufacturer • Wear PPE as recommended by the manufacturer • Pre-inspect and operate tools following the manufacturer's instructions. If damaged or unsuitable for the task do not use. Take out of service immediately and apply LOTO procedures • The tool operations manual is available, read and understood • Fire protection equipment accessible • Use mechanical ventilation as required • Electrical: ○ All electric power tools and leads are Tested, Tagged and are current ○ Use electrical sockets protected by RCD (safety-switches) or use portable RCD devices ○ Switchboards have appropriately rated circuit breaker ○ Always ensure that the tool is switched off and power isolated before a pre-start check, adjusting, changing set-ups or repairing ○ Do not overload power outlets • Diesel/petrol-powered tools - Do not run a diesel/petrol-powered tools inside a building (e.g. shed), or where ventilation is limited.	2M	**Workers** to follow controls and make supervisor aware of any issues
8. Hazardous substance /chemical use	Contact with hazardous substance /chemical	3H	• Follow directions of use for *(specify the substances/chemicals)* • Consult SDS for the product • Use PPE as per the SDS - *specify* • Use with adequate ventilation • Chemical resistant gloves for prolonged exposure ⚠ *DO NOT:* × *Eat or drink when handling chemicals* × *Eat or drink without washing hands thoroughly first* × *Take food into the work area where chemicals are being used or stored* × *Wear contaminated PPE in areas outside the work zone, such as eating areas.*	2M	**Workers** to follow controls and make supervisor aware of any issues

Job Task	Hazards	IR	Control Measures *Inherent Risk-rating* **(IR)** before controls - Residual Risk-rating **(RR)** after controls	RR	Responsible Person
9. Establish a communication system	Asphyxiation, falls & contact with services	4A	• Communication method: ○ Check radio communication, including dedicated radio frequency, equipment checks ○ Mobile phone as a backup system (powered and turned on) ○ Develop and implement clear communication and procedures for loss of signal ○ Use hand signalling where appropriate ○ Use other methods such as buzzers or whistles as necessary • Keep communication equipment within easy reach at all times.	2M	**Supervisor** and **workers** to ensure control measures followed
10. HRCW Working in the riser	• Fall from height • Suspension trauma • Impact injuries • Fatality	4A	• Take extra care to work safely and methodically • Have first aid kit readily available and stocked appropriately • Where the risk assessment has identified particularly high-risk tasks, utilise a second person (buddy) to assist or backup ○ Do not expose both people to the hazard simultaneously. The second person should be within sight, but safely removed from the immediate area ○ The 'buddy' must be trained in the specific activities the worker he/she is observing for is undertaking, be properly equipped with emergency equipment, and be capable of undertaking pre-planned rescue or emergency operations where needed. • Floor landings, holes or other openings through which a person can fall. Ensure: ○ All openings are protected/closed ○ Use signage or another clearly marked hazard alert to identify a hazard • Ensure any ladder fall-arrest system complies with the requirements for 'Type 1' fall-arrest devices specified in *AS/NZS 1891 Series: Industrial fall-arrest systems and devices* • Inspect harness components before use, use and maintain as per manufacturer's instructions and it's designed purpose • If damaged or unsuitable for the task do not use. Take out of service immediately and apply LOTO procedures • Ensure the correct harness size for weight and height of the operator (use manufacturer sizing chart). It is possible to slide out of a harness that is too big • Follow manufacturer's instructions for fitting and use. The operator must ensure: ○ Physically fit and able to withstand possible fall ○ Within weight limit (including clothing and equipment) of harness ○ No loose clothing (could become tangled in hooks/prevent hooks from closing properly ○ No obstructions in potential fall zones ○ No sharp edges that could damage lines • Ensure anchor points: ○ Comply with relevant AS/NZS standards ○ Are tested and approved by a competent person before use	2M	**Supervisors** to check all controls in place and followed **Workers** to follow controls and make supervisor aware of any issues