

RIDE-ON MOWER SAFE WORK METHOD STATEMENT (SWMS)

Business Contact:	Phone #:	Principal Contractor (PC):
Responsible person (for monitoring SWMS and work):		PC Address:
Signature:	Date:	PC Phone #: Date SWMS provided to PC:
Contact Phone #:		Job Site Address:

SITE MANAGEMENT PLAN	Is the work associated with a Construction Project? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes – This SWMS must align with requirements of the Site Management Plan in place for the Construction Project.
-----------------------------	--	--

THIS WORK ACTIVITY INVOLVES THE FOLLOWING “HIGH-RISK CONSTRUCTION WORK” (HRCW - IDENTIFIED IN THE JOB TASK COLUMN)

<input type="checkbox"/> Confined spaces	<input checked="" type="checkbox"/> Mobile plant movement	<input type="checkbox"/> Demolition of a load-bearing structure	<input type="checkbox"/> Asbestos disturbance
<input type="checkbox"/> Using explosives	<input type="checkbox"/> Diving work	<input type="checkbox"/> Artificial extremes of temperature	<input type="checkbox"/> Tilt-up or pre-cast concrete
<input type="checkbox"/> Pressurised gas distribution mains or piping chemical, fuel or refrigerant lines energised electrical installations or services			
<input type="checkbox"/> Structures or buildings involving structural alterations or repairs that require temporary support to prevent collapse			
<input type="checkbox"/> Involves a risk of a person falling from 2m or more, including work on telecommunications towers		<input type="checkbox"/> Work in a ceiling space (W.A. Only)	
<input type="checkbox"/> Working at depths greater than 1.5 metres, including tunnels or mines		<input checked="" type="checkbox"/> Work in an area that may have a contaminated or flammable atmosphere	
<input checked="" type="checkbox"/> Work carried out adjacent to a road, railway or shipping lane, traffic corridor		<input type="checkbox"/> In or near water or other liquid that involves the risk of drowning	

WORKING WITH A RISK OF A FALL OVER 2 METRES. Select the fall from height 'hierarchy of control level' considered when establishing controls:

<input type="checkbox"/> L 1: Work on the ground or solid construction	<input type="checkbox"/> L 4: Use a fall arrest system e.g., safety harness, catch platforms
<input type="checkbox"/> L 2: Use a passive fall restraint system e.g., guard rails, scaffolding, EWP	<input type="checkbox"/> L 5: Implement administrative controls e.g., signage, or instruction
<input type="checkbox"/> L 3: Use a work positioning system e.g., travel restraint, rope access	<input type="checkbox"/> Other?

More than one of these measures to reduce risk can be used. For example, engineering controls like edge protection can be implemented with administrative controls like training and use of this SWMS, while wearing PPE (non-slip shoes). Please describe why it is not reasonably practicable to use higher-order control measures. E.g. The job is less than 5 minutes on a ladder.

JOB TASK	HAZARDS	IR	CONTROL MEASURES		RR	RESPONSIBLE PERSON
			<i>INHERENT RISK-RATING (IR) BEFORE CONTROLS - RESIDUAL RISK-RATING (RR) AFTER CONTROLS</i>			
9. HRCW Establish a communication system with ground workers	Injury to ground workers	4A	<ul style="list-style-type: none"> Follow manufacturer's instructions, specific SWMS, spotter instructions, site rules and TMP Amber beacon-light must be flashing while moving Ensure ground workers and operators know and use on-site UHF channel to communicate Worker consultation: <ul style="list-style-type: none"> Establish an effective system of communication between the operator and ground workers Relevant workers trained in the procedures involved before the work commencing Groundworkers are instructed not to approach until the operator has agreed Groundworkers are familiar with the blind spots of the vehicle and are instructed on set distances to maintain while in operation Operators and ground workers are required to wear high-visibility clothing Ensure no people or obstructions in the vicinity before start-up Maintain the exclusion zone and cease work if approached. 		2M	Supervisors to check all controls in place and followed Operator to follow controls and make supervisor aware of any issues
10. HRCW Mowing	Mower failure	3H	<ul style="list-style-type: none"> Pre-inspect the mower, as per manufacturer's instructions, before operation <ul style="list-style-type: none"> ⚠ <i>Do not use if any fault/damage/missing parts</i> ⚠ <i>Report immediately and follow tag-out/lock-out procedures.</i> 		2M	Supervisors to check all controls in place and followed Operator to follow controls and make supervisor aware of any issues
	Falls	3H	<ul style="list-style-type: none"> Face the mower whenever you mount and dismount the truck Use the provided steps/handholds when entering or exiting the cabin Maintain a three-point contact with the steps and handholds (<i>2 feet & 1 hand/1 foot & 2 hands</i>) Never mount or dismount a moving vehicle Do not jump off the mower. 		2M	
	Loss of control	4A	<ul style="list-style-type: none"> Do not mow wet grass – slippery surfaces lead to loss of traction Ensure speed is adjusted to suit conditions and terrain Avoid sudden braking wheels can lock up. 		2M	
	<ul style="list-style-type: none"> Crush injuries Entrapment Fatality 	4A	<ul style="list-style-type: none"> Adjust the seat to achieve full pedal contact when operators' back is against the back of the seat Wear seatbelt ROPS in place as per relevant AS/NZS and manufacturer's specifications Ensure all body parts are always kept within the cabin when operating the vehicle Start on a level grassed area only. Start-up as per manufacturer's instructions and never leave operator seat with the engine running Do not use any controls as handholds when you enter/exit the operator compartment 		2M	

JOB TASK	HAZARDS	IR	CONTROL MEASURES <i>INHERENT RISK-RATING (IR) BEFORE CONTROLS - RESIDUAL RISK-RATING (RR) AFTER CONTROLS</i>	RR	RESPONSIBLE PERSON
			<ul style="list-style-type: none"> • Ensure the vehicle travels at a safe distance from the edge of cliffs, pits, ponds, drop-offs etc. • When working on slopes: <ul style="list-style-type: none"> ○ Follow manufacturer's recommendations for weight limits of towed equipment – especially when towing on slopes ○ Travel up and down, not across ○ Ensure slow and gradual movements ○ Avoid starting/stopping on slopes. If tyres lose traction, disengage blades and proceed slowly straight down the slope ⚠ <i>There is no such thing as a safe slope. Be alert</i> • Do not park on slopes. If necessary, ensure to chock, or block wheels. Use parking brake • Be familiar with the width of equipment and turning circle to maintain safe clearances. 		
	Injury to public	4A	<ul style="list-style-type: none"> • Maintain awareness of people, tractor entering the operational zone and cease work immediately if the incursion is uncontrolled. Follow: <ul style="list-style-type: none"> ○ Manufacturer's instructions ○ Site safety rules ○ TMP • Ensure no people or obstructions in the vicinity before start-up • When reversing, take care that the area behind is clear of obstructions and bystanders • Use caution when approaching blind corners, shrubs, trees. that may block vision • Slow down before turning corners • Ensure no people in the vicinity before and during operation. Maintain exclusion zone and cease work if approached • Travel at an appropriate speed for conditions. Reduce speeds over unexpected hazards – such as wet conditions, long grass, hill peaks or low visibility. 	2M	
	<ul style="list-style-type: none"> • Cuts • Lacerations • Amputation 	3H	<ul style="list-style-type: none"> • Always keep body parts clear of moving blades • Whenever handling the blades always use protective gloves • Checking the blades: <ul style="list-style-type: none"> ○ Stop the engine and apply brakes ○ Before leaving the operator's seat: <ul style="list-style-type: none"> ▪ Disengage PTO Stop unit/shut off the engine ▪ Remove key ▪ Engage parking brake ▪ Allow moving parts to stop ○ Release blockages with care. Keep all parts of the body away from the cutting edge ○ Beware of energy in the drive which can cause rotation when the blockage is released ○ Keep other people away from the blades. 	2M	